

## Instructions to Authors

The journal publishes results of basic and applied research from food chemistry, food technology, food engineering, food economics, and human nutrition. Original papers, short communications and reviews are accepted. Papers are published in English. The author is fully responsible for the originality of the paper and formal correctness. The paper must not be published previously elsewhere. The Board of Editors decides on the publication of papers, taking into account peer reviews, scientific importance, and manuscript quality.

**Peer review Process.** The journal uses the double-blind peer review, which means that both authors and reviewers are anonymous to each other throughout the review process. All the contributions are reviewed using the criteria of originality, quality, and length with regard to the content of new scientific information. Papers suitable for consideration will be sent to at least two referees.

**Original papers shall not be longer than 20 000 characters with spaces, including tables and figure captions** (number of characters with spaces must be included in the cover letter). The SI international system of measurement units should be used.

The **Manuscript handling fee (for all categories of manuscripts submitted since January 1, 2018)**; 320 EUR or 8 000 CZK – authors from the Czech Republic (the price does not include VAT) and is payable upon the manuscript acceptance.

Manuscripts must be submitted to the Editorial Office through the electronic editorial system only: <http://www.agriculturejournals.cz/web/cjfs> , in carefully edited English (British spelling).

**Copyright.** The journal is protected by copyright held by the publisher after the manuscript has been accepted for publication. As concerns the transfer of rights, the corresponding author takes over responsibility for all authors. All contents of the journals is freely available for non-commercial purposes, users are allowed to copy and redistribute the material, transform, and build upon the material as long as they cite the source.

**Submission.** We request that submissions are comprised of the following separate editable files: (1) **manuscript in MS Word with all tables and figures (.doc format)**, (2) **tables in MS Word (.doc format)**, (3) **pictures in .jpg .tiff format (300 dpi resolution, at least)** (4) **graphs in MS Excel (.xls data files)**, any supplementary material, (5) **Author's Declaration form** (available at CJFS website; **scanned .pdf format**).

## Manuscript submission

The manuscript text should be submitted in the form of two main separate text files: Title page and the Manuscript file (title, abstract content text, tables and figures). The [templates are available on the journals' website](#) should be used for both of them.

[Title page](#) should include type of the document (original paper, review, short communication, case study), manuscript title (short, not exceeding 85 characters; no subtitles shall be used), names of all authors in order they will be published in the article (in format first name, surname), authors affiliations, corresponding author email, and acknowledgements.

[Manuscript file](#) should be blinded:

- The authors are fully responsible for the manuscript (also its revised versions and accompanying letter to reviewers) anonymization.
- Names of authors, emails and affiliations must be removed.
- Don't mention any dedications or acknowledgments.
- Don't add any page headers or footers that would identify you.
- Avoid, or try to minimize, any self-citation. If you have cited your own work, make sure you've referred to your own references in the third person, e.g. write "Novak and White (2007) have demonstrated", not "We have previously demonstrated (Novak, White 2007)".
- Remove all personal identifiers from your files such as Microsoft™ Word® documents and other attachments (figures, tables). Instructions how to remove the file personal identifiers can be found for example on <https://www.thewindowsclub.com/remove-properties-and-personal-information>.

**Manuscript file layout.** The main text of scientific paper must include the following sections: **Title, Abstract, Keywords, Introduction, Material and Methods, Results and Discussion, Conclusions, and References.**

**Text formatting:** (1) manuscript should be written in MS Word – non formatted style; (2) use a normal plain font (e.g. 12-point Times Roman for text); (3) use italics for emphasis; (4) use the automatic page numbering function to number the pages and lines; (5) save your file in .doc format. **Tables, figures,** and any other supplementary material needs to be uploaded also

separately to the system. Tables and Figures should be numbered using Arabic numerals in the order, in which they are included in the text. Word editor should be used to create tables, each item should be placed into a separate cell. Autotypes (black and white ones are preferred) should be submitted in .tiff or .jpg format. All figures and photos should be numbered, continually according to the order in which they are included in the text, again using Arabic numerals. All other material should be submitted in digital form, in high resolution black and white format. **Graphs** should be provided in Excel and they should be stored with original data (.xls data files) in order to be editable, image files inserted into Excel will be rejected. All material to be included in a paper should be referred to in the text. If any abbreviations are used in a paper, they shall be explained appropriately when they are used in the text for the first time. It is not advisable to use any abbreviations in the paper title or in the abstract.

**Abstract** is a short summary of the whole paper. It should describe all essential facts of a scientific paper. The abstract should not go to more than 170 words. The abstract is an important part of the paper because it is published and cited in world databases.

**Keywords** are words the best appropriate to describe problematic and should differ from words mentioned in the title.

**Introduction** have to outline the main reasons why the research was conducted, describe a brief review of literature consisting of refereed periodicals, journals and books, and the goal of the authors. It is recommended to include references to papers from peer reviewed periodicals only. Citations from non-available sources (reports, proceedings etc.) should be omitted.

**Material and Methods.** All preliminary material, experiments conducted, their extent, conditions and course should be described in detail in this section. All original procedures that were used for the processing of experimental material and all analytical methods used for evaluation should also be detailed. Data verifying the quality of acquired data should be indicated for the used methods. The whole methodology is only to be described if it is an original one, in other cases it is sufficient to cite the author of the method and to mention any particular differences. Methods of statistical processing including the software used should also be listed in this section.

**Results and Discussion.** The results obtained from the experiments including their statistical evaluation and any commentary should be presented graphically or in tables in this section. The author should confront partial results with data published by other authors,

whose names and year of publication are to be cited by including them in the text directly e.g. ... as published by Giuffre (2013), Siddiqui and Rahman (2015) found ..., or citing authors and years of publication in parenthesis (Giuffre 2013; Siddiqui & Rahman 2015; Machado *et al.* 2015).

**Conclusions** summarize the paper's main points and outlines its contribution to the present state of research in the field concerned.

**References** should be a list of refereed periodicals arranged in alphabetical order according to the surname of the first author. The full title of all authors should be followed by the year of publication cited in brackets, the original title of the paper, the name of the periodical, the relevant volume and page number, in the case of a book or proceedings the title should be followed by the name of the publisher and the place of publication. Literary sources should be cited in the original language. Only papers cited in the text should be included in the list of references. In case of reference with two authors and more, '&', or 'and' is not used before the last author.

Examples of references in the list:

**Journal publication:**

Giuffre A.M. (2013): HPLC-DAD detection of changes in phenol content of red berry skins during grape ripening. *European Food Research and Technology*, 237: 555–564.

Machado S.G., da Silva F.L., Bazzolli D.M.S., Heyndrickx M., de A. Costa P.M., Vanett M.C.D. (2015): *Pseudomonas* spp. and *Serratia liquefaciens* as predominant spoilers in cold raw milk. *Journal of Food Science*, 80: M1842–M1849.

**Papers published in monographs or proceedings:**

Karaoglu M.M. (2015): Part-baked products. In: Siddiqui M.W., Rahman M.S. (eds): *Minimally Processed Foods: Technologies for Safety, Quality, and Convenience*. Switzerland, Springer International Publishing: 22–70.

Balaguer N., Castro-Giráldez M., Fito P.J. (2013): Study of pork meat freezing process by infrared thermography. In: *Proceedings Inside Food Symposium*, 9–12 April, 2013, Leuven, Belgium: 11–26.

**Internet publications:**

Weinert M. (2008): International *Cyripedium* forum. Available at [www.cyripedium.de](http://www.cyripedium.de) (accessed Dec 23, 2009).

**Citation in text** should be written as a plain text **without formatting** and usage of ‘Caps Lock’.

**Contact address** should include the postal and e-mail addresses of the corresponding author.

**Offprints:** Every author whose e-mail address is published will receive a **free “electronic reprint”** in Portable Document Format (pdf) sent via e-mail as an attachment.

**Compliance with these instructions is obligatory for all authors. If a manuscript does not comply exactly with the above requirements, the Editorial Office will not accept it for a consideration and will return it to the authors without reviewing.**

October 2018