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GENERAL INFORMATION
The journal publishes original scientific papers, short communications, up-to-date review articles, and selective book reviews from the disciplines concerned. The authors are fully responsible for the originality of the paper, its subject and formal correctness. The author’s declaration that the paper has not been submitted anywhere else should be enclosed in the electronic editorial system. The Editorial Board decides on the publication of papers, taking into account peer reviews, scientific importance, and manuscript quality. Papers are published in English (British spelling). Manuscripts must be grammatically and linguistically correct to avoid acceptance problems.

The article processing charge is EUR 320 (CZK 8000) plus VAT (payable upon acceptance). When submitting an article, the authors agree to this payment if the article is accepted for publication. In case the manuscript extent exceeds the standard size, then the “page overlap fee” is charged: 30 EUR/5000 characters (including spaces) in original text file.

Conflict of interest. Any conflict of interests must be declared.

Copyright. All the content of the articles is made freely available for non-commercial purposes, users are allowed to copy and redistribute the material, transform and build upon the material as long as the source is properly cited.

PEER-REVIEW PROCESS
The journal uses double-blind peer review, which means that both authors and reviewers are anonymous to each other throughout the review process.

Peer-review process steps
1. Manuscript submission – the correspondence author submits the manuscript to the journal, online via online editorial system.
2. Editorial office assessment – the journal checks the manuscript’s composition and arrangement against the Instructions to Authors.
3. Evaluation by the Editor-in-Chief (EIC) – EIC checks that the manuscript is appropriate for the journal and is sufficiently original and interesting. If not, the manuscript may be rejected without being reviewed.
4. EIC may assign an Associate Editor (AE) – who will handle the peer review.
5. Invitation to Reviewers – at least two reviewers are assigned by the Editor in Chief or the Associate Editor to review a manuscript. As responses are received, further invitations are issued, if necessary, until at least 2 acceptances are obtained.
6. Response to invitations – potential reviewers consider the invitation against their own expertise, conflicts of interest and availability. They then accept or decline. If possible, when declining, they might also suggest alternative reviewers.
7. Review is conducted – If there are serious methodological errors, low levels of results, or missing discussions, the reviewer may feel comfortable rejecting the manuscript without further work. If there are minor deficiencies, we recommend to mark them according to the lines. The review is then submitted to the journal, with a recommendation to accept (without change, minor revisions, major revisions and second review) or reject it.
8. The handling editor (Editor or assigned Associate Editor) considers the returned reviews before making an overall decision. If the reviews differ widely, the Editor invites and additional reviewer so as to get an extra opinion before making a decision. The editor decides on the publication of
papers, taking into account peer reviews, scientific importance, and recommendations of the Editorial Board members.

9. **The decision is communicated.** The Executive Editor sends a decision email to the corresponding author including any relevant comments.

10. **Next steps.** If accepted, the manuscript is sent to production. If the article is rejected or sent back for either major or minor revision, the handling editor should include constructive comments from the reviewers to help the author improve the paper. If the paper was sent back to authors for revision, the reviewers should expect to receive a new version, unless they have opted out of further participation. However, where only minor changes were requested, this follow-up review might be done by the handling editor.

**MANUSCRIPT SUBMISSION**

Submit the manuscript electronically to the editorial system on the journal [https://www.agriculturejournals.cz/web/pse/](https://www.agriculturejournals.cz/web/pse/). The manuscript should be submitted in the following separate files:

(i) **Title Page** including a type of the document (original paper, review, short communication), manuscript title, names of all authors in the order they will be published in the article (first name, middle name, surname), authors’ affiliations, corresponding author e-mail address, number of characters, dedication and, acknowledgement (templates).

(ii) **Manuscript file** including title, abstract, keywords, content/text of the article, tables and figures (see Manuscript file layout), blinded (follow the instructions below) (templates).

(iii) **Figures – graphs** preferably in MS Excel (editable .xls or xlsx); and images (photographs, schemas, diagrams, maps).

(iv) **Cover letter** – explaining the significance and novelty of the work, the problem that is being addressed, and why the manuscript belongs in this journal.

(v) **Authors’ Declaration** form (link For Authors/Author’ Declaration, signed, scanned, .pdf)

The manuscript files should be blinded:

The authors are fully responsible for the manuscript (also its revised versions and cover letter (Accompanying letter) to reviewers) anonymization.

- Names of authors, e-mail addresses and affiliations must be removed.
- Don’t mention any dedications or acknowledgements.
- Don’t add any page headers or footers that would identify you.
- Avoid, or try to minimize, any self-citation. If you have cited your own work, make sure you’ve referred to your own references in the third person, e.g. write “Novak and White (2007) have demonstrated”, not “We have previously demonstrated (Novak, White 2007)”
- Remove all personal identifiers from your files such as Microsoft™ Word® documents and other attachments (figures, tables). Instructions how to remove the file personal identifiers can be found for example on [TheWindowsClub](https://www.thewindowsclub.com) website. Please, use the [Document Metadata Cleaner](https://www.agriculturejournals.cz/web/pse/) to remove the hidden personal information in the revised (corrected) documents.
MANUSCRIPT FILE LAYOUT

Manuscript extent. Original paper should not exceed 20 000 characters with spaces – including tables, references, and figure captions (number of characters with spaces must be included in the cover letter). Short communication format is intended for presentation of important observations that can be clearly described in an abbreviated format. A short communication must have an abstract and must not exceed 20 000 characters with spaces. There are no subheadings and a description of materials and methods must be integrated in the text. Review articles should not exceed 35 000 characters with spaces.

MS Word editor should be used for creating the text (font Times New Roman, size 12, double spacing; 2.5 cm margins on each edge of the page). The document must not be formatted in columns, heading styles etc. Pages and lines of the manuscript must be numbered in the left-hand margin. If any abbreviations or acronyms are used in the main text, they must be explained appropriately when used for the first time.

Language. The manuscript must be grammatically and linguistically correct (British English). The authors who are not native English speakers are strongly advised to get their manuscript checked by a native English-speaking colleague or by an English Editing Service prior to the submission to avoid acceptance problems.

Tables must be formatted in MS Word (will not be accepted as an image file). Each item must be placed into a separate cell. Tables are to be numbered with Arabic numerals in the order in which they are included in the text, and have a brief, but a self-explanatory title. Explanatory footnotes to tables should be indicated by superscript letters (or asterisks for significance values). Abbreviations or symbols used in the tables must be explained either in the table title or as a footnote. For an explanation of abbreviations or symbols used in tables, it is not possible to refer to the main text.

Figures should be restricted to material essential for documentation and understanding of the text and accompanied by a concise, descriptive legend. Graphs should be provided in MS Excel and supplied with original data. Centred captions, parallel to axes, are used to indicate the measured attributes and their dimensions (in brackets). All illustrative material must be of publication quality. High-contrast photographs and autotypes must be submitted in .jpg/.tiff format at high resolution (300 dpi). All photos, graphs, illustrations and diagrams must be referred to as a figure and numbered (Figure 1), continually according to the order in which they are included in the text, using Arabic numerals. Abbreviations or symbols used in the figures must be explained either in the figure title or as a footnote. Duplicated documentation of data in both Tables and Figures is not acceptable.

Equations – Equations should be numbered using Arabic numerals (1). Each equation should be followed by a legend (where: y – refers to; x – indicates ...), explaining all variables and acronyms used, which were not explained previously. The equations should be further editable (use MathType, MS Word equations editor).

Nomenclature, abbreviations and units. The Latin binomial or trinomial (in italics) and authority must be shown for all plants, insects, animals, and pathogens when first used in either the abstract, the main text, or in a table. SI units should be used, e.g.: mg, g, km, m, cm, mm, ppm, Ci (Curie), L (litre), mL, s (seconds), min (minute), h (hour), mol, etc. Use mg/L instead of mg·L⁻¹. The definitive SI website is that of the Bureau International des Poids et Mésures at http://www.bipm.org/.
must be indicated on each occurrence of numerical information and at the axes of all graphs. To express a unit of measurement, use a space between the number and the unit (5 g; 20 ha, 3 °C) except for percentages (37%). In a series of measurements, indicate the unit at the end (3, 6, and 8 mm) except for percentages and degrees (2 °C to 10 °C). Abbreviate units only after a numeric value (24 h; several hours later, 2 days). In chemical formulae the valence of ions must be given as, for example, Ca^{2+} and CO_{3}^{2–} rather than as Ca^{++} and CO_{3}^{2–}. Isotope numbers should precede the symbols (e.g., ^{18}O). The decimal marker is a point (e.g., 0.1 m), while the thousand’s separator is a space on either side of the decimal period (e.g., 25 562.987 05). The decimal point in all numbers between 1 and –1, except 0, must be preceded by 0 (e.g., 0.26). In general, use words for numbers one through nine, and use digits for 10 and over. For a series of numbers, any of which are over 10, use all digits. Don’t use the MathType or MS Word Equations editor for symbols or variables written in the running article text (use the Symbol letters).

Statistics. Describe statistical methods with enough detail to enable a knowledgeable reader to verify the reported results. Give details of randomization and blocking, as well as the number of replications, blocks, or observations. Clearly distinguish between true replications and subsamples within a replication/treatment combination. Always specify the experimental design and indicate whether the design was balanced. When means (or medians) are followed by ± x, indicate whether x refers to the standard deviation, standard error, or half the confidence interval; error bars should similarly be defined. Except for simple procedures (e.g., t-tests, one-way analysis of variance, simple linear regression), cite an appropriate and accessible statistical text and indicate the version of the SW used (Name, Version). In general, statistical techniques should be described in the Materials and Methods. The level of significance should be normally indicated by using the following conventional standard abbreviations for significance (P < 0.05, P < 0.01, and P < 0.001). In tables, levels of significance should be indicated by *, **, and ***, respectively. Statistical significance P = 0.03 can be also used in the text or tables.

MANUSCRIPT PARTS (Original paper)

i. Title should be short and intelligible (not exceeding 85 characters, no subtitles and commonly unknown abbreviations or acronyms). No subtitles or numbering of serial articles should be used

ii. Abstract is short summary of the whole paper, including an outline of the objective, methods, results and conclusions of the paper. It should not, however, be a mere description. It should also describe all essential facts of a scientific paper and basic numerical data. Stylistically, whole sentences, not slogans, should be used. The abstract is an important part of the paper because it is published and cited in international databases. Two hundred words are the maximum permissible in the abstract (number of words must be included in the cover letter).

iii. Keywords are words most aptly describing the studied problem. Five or six keywords without overlapping with the manuscript title and abstract are recommended. Write them in lower case letters and separate them using semicolons.

iv. Introduction should outline the main reasons why the research was performed and demonstrate contemporary knowledge of the investigated subject with a brief review of available literature published in scientific journals and monographs. Asked scientific questions must be given at the end of the introduction.
v. **Material and Methods** describe in detail all preliminary materials, experiments conducted, their extent, conditions and course. Specify the mentioned products used for the experiments by giving their exact name/type, name of the producer, and country of the producer’s headquarters in parentheses. All original procedures that were used for the processing of experimental material and all analytical methods used for evaluation should also be detailed. The whole methodology is only to be described if it is an original one, in other cases, it is sufficient to cite the author of the method and to mention any particular differences. Data verifying the quality of acquired data should be indicated for the used methods. Methods of statistical processing including the software used should also be listed in this section. The methods and models of statistical analysis must be indicated and sufficient statistical details given to allow replication of the experiment.

vi. **Results and Discussion.** Results obtained from the experiments, including their statistical evaluation and commentary, should be presented graphically or in table-form, and the author should comment on the results and confront them with data published elsewhere. Asked scientific questions should be answered briefly at the end of this section.

vii. **References.** The authors are recommended to include references to papers from peer-reviewed periodicals only and avoid citations from non-available sources (reports, national journals, proceedings, thesis, etc.). Only papers cited in the text should be included in the reference list (and the sources of the data). The authors are responsible for the accuracy of their references. The list should not exceed 25 references (max. 2 auto-citations) (with the exception of Review articles). The authors are arranged alphabetically by the first authors’ surnames. If more than one paper by the same author(s) published in the same year is cited, the papers should be differentiated by YEAR a, b, c both in the text and the reference list.

**In-text citations.** The papers published by one or two authors are to be cited by their names, those published by three or more authors by the name of the first one et al. The name(s) of the author(s) and year of publication are to be cited by including them in the text directly, e.g., ... as published by Roberts (2013), Roberts and Pickles (2014), Candida et al. (2016) or indirectly, citing name(s) and year of publication in parentheses (Berger et al. 2006, Coyot 2007, Ahlin and Lin 2009). Several papers cited together should be arranged according to the year of publication starting with the oldest one, divided by commas.

Diacritical signs of national Latin-based alphabets should be preserved. Names in non-Latin alphabets should be transcribed according to international standards. The manuscript must be carefully checked to ensure that the spellings of authors’ names and publication years are exactly the same in the text as in the reference list. The citations should be limited to items really needed for placing the paper into a proper context.

**Examples** of the Reference’s format:

**Journal article:** Author(s) (surname and abbreviation of the first name without comma) (Year): Article title. Full journal title, Volume number: page–page.

In press article: Author(s) (surname and abbreviation of the first name without comma) (Year): Article title. Full journal title, Volume number, doi number. (In Press)

Electronic journal article: Author(s) (Year): Title of article. Name of the electronic journal, Volume number: page–page. Available at .... (accessed ...).


Book: Author(s) (Year): Title. Edition volume (if relevant). Publisher name, Place of publisher: page–page.


Chapter in book: Author(s) of the chapter (Year): Title of the chapter. In: editor(s): Title of the book. Edition or volume, if relevant. Publisher name, Place of the publisher: page–page.


Conference proceedings: Author(S) (Year): Title of publication. In: editor(s): Proceedings Name of Conference, place, date (a month from-to), year: pages.


Patent: Inventor(s) (Year): Name of patent. Labelled patent No., Issue date.


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Proof-sheets will be sent to the corresponding author by e-mail. Your response, with or without corrections, should be sent back within 48 hours.

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Every author whose e-mail address is published will receive a free “electronic reprint” in Portable Document Format (pdf) sent via e-mail as an attachment. Free reprints are also available on the website https://www.agriculturejournals.cz/web/pse/.

Compliance with these instructions is obligatory for all authors. If a manuscript does not comply with the above requirements, the editorial office will not accept it for consideration and will return it to the authors without reviewing.

Revised: December 15, 2020
LIST OF ABBREVIATIONS

The metric system is adopted as standard. You should use the international system of units. If non-standard abbreviations must be used they should be defined in the text.

Use the fundamental quantity with appropriate prefix:

- kilo $k$
- mega $M$
- giga $G$
- tera $T$
- milli $m$
- micro $\mu$
- nano $n$
- pico $p$

Units of length:

- meter $m$
- kilometer $km$
- centimeter $cm$
- millimeter $mm$
- micrometer $\mu m$
- nanometer $nm$

Units of area:

- square meter $m^2$
- kilometer $km^2$
- hectare (10 000 m$^2$) $ha$
- square centimeter $cm^2$
- square millimeter $mm^2$

Units of volume:

- cubic meter $m^3$
- cubic centimeter $cm^3$
- liter $L$
- milliliter $mL$
- microliter $\mu L$

Units of mass:

- gram $g$
- kilogram $kg$
- tonne $t$
- milligram $mg$
- microgram $\mu g$

Units of density:

- $g/cm^3$, $kg/m^3$, $t/m^3$, $g/L$, $kg/L$

Units of pressure:

- pascal $Pa$
- megapascal $MPa$
Units of time:
  second s
  minute min
  hour h
  day, week, month, year day, week, month, year

Units of temperature:
  Celsius °C
  Kelvin K

Additional physical units:
  dalton Da
  hertz Hz
  joule J
  volt V
  watt W

Relative units:
  parts/million parts ppm
  parts/billion parts ppb
  parts/trillion parts ppt
  percentage %

Units of electrical conductivity:
  siemens per meter S/m
  millisiemens per meter mS/m
  (mS/cm; µS/cm)
  ohm Ω

Units of concentration:
  mole per kilogram (liter) mol/kg (mol/L)
  millimole (micromole) mmol/kg
  per kilogram (µmol/kg)
  gram per kilogram g/kg
  milligram per kilogram mg/kg
  microgram per kilogram µg/kg

Similar units for volume:
  g/L, mg/L, µg/L, µg/mL

Units of irradiation:
  watt per square meter W/m²

Units of photon flux density:
  mol per square meter per second mol/m²/s
Units of yield, sampling and rate:

- kilogram per hectare: kg/ha
- tonnes per hectare: t/ha
- liter per hectare: L/ha
- gram per hectare: g/ha
- gram per square meter: g/m²
- gram per kilogram: g/kg
- milligram per kilogram: mg/kg

Units of cation exchange capacity (CEC):

- mmol of chemical equivalent per kilogram of soil or another materials: mmol./kg

Similar units for volume of cation exchange.

Content of nutrients in plants, soils and another materials is necessary to state always as pure element (C, N, P, K, Ca, S, Fe, etc.), so dose of nutrients or compounds, for example 1 g S applied in the form of calcium sulphate (CaSO₄). You should use the dose of nutrients as pure element per specified area, or weight soil, container, etc. and you should use the slash, for example 110 kg N/ha, or write 110 kg N per ha.

Forms of nutrients:

- Nitrite nitrogen: NO₂⁻⁻N
- Nitrate nitrogen: NO₃⁻⁻N
- Ammonia: NH₄⁺⁻N
- Total nitrogen: \( N_{tot} \)
- Sulfur in sulfate: \( SO₄^{2⁻} \)

You should use the content of organic matter in soils (topsoil, soil organic matter, etc.) entirely as C. You should specify the form of determined element, possibly the method of determination, by using subscripts. For example, content of carbon determined by oxidometric methods as \( C_{ox} \), furthermore \( C_{org} \), \( C_{tot} \), \( C_{ox} \) humic acids and its solubility \( C_{hwe} \), etc.

You should use the FAO guidelines (Food and Agriculture Organization) for characterization of habitat conditions (soil type description according to WRB – World References Base for Soil Resources 2006 version, soil textural class), as well as altitude, average rainfall and temperature, and if possible coordinates as well. [http://www.fao.org/soils-portal/soil-survey/soil-classification/en/](http://www.fao.org/soils-portal/soil-survey/soil-classification/en/)

You should assess the weather in different years and months according to recommendations of the World Meteorological Organization (WMO) – according to deviations from long-term average or normal. [https://public.wmo.int/en](https://public.wmo.int/en)

You should use the method of nutrients determination in soil, for example content of P (Olsen, Egner, Mehlich III, etc.), as \( P_{Olsen} \), \( P_{Egner} \) etc.

You should not use the symbol of magnesium (Mg) for 1000 kg (megagram), but use as the unit tonne (t). Don’t use the symbol M for the expression of amount of substance, but use the mol (mmol, µmol).
To simplify the expression of contents, use relative units, especially % \(10^{-2}\) and ppm \(10^{-6}\). If it is possible you should keep the same unit in tables and graphs (in any case you should not use absolute and relative units, such as g/kg and %)

**Statistical symbols and abbreviations**

- Analysis of variance: ANOVA
- Coefficient of variation: CV
- Degree of freedom: df
- F-distribution: F
- Least significant difference: LSD
- Sample size: n
- Probability: P
- Simple correlation coefficient: r
- Simple correlation of determination: \(r^2\)
- Multiple correlation coefficient: R
- Multiple correlation of determination: \(R^2\)
- Variance (sample): \(s^2\)
- Standard deviation (sample): SD
- Standard error: SE
- Standard error of the differences of means: SED
- Standard error of mean: SEM
- t-(or Student) test: t

**Additional use symbols**

- Weight: w
- Volume: V
- Dry weight (matter): DW (DM)
- Fresh weight: FW (FM)
- Water use efficiency: WUE
Table 1. Effects of incorporated organic materials on soil properties, microbial biomass and enzyme activities (2012–2015)

<table>
<thead>
<tr>
<th>Soil layer (cm)</th>
<th>Treatment</th>
<th>Index</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>TN</td>
<td>TOC</td>
</tr>
<tr>
<td>0–20</td>
<td>CK</td>
<td>0.75c</td>
<td>0.95b</td>
</tr>
<tr>
<td></td>
<td>S</td>
<td>0.77bc</td>
<td>1.40a</td>
</tr>
<tr>
<td></td>
<td>B</td>
<td>0.80b</td>
<td>0.98b</td>
</tr>
<tr>
<td></td>
<td>M</td>
<td>1.00a</td>
<td>1.00b</td>
</tr>
<tr>
<td>20–40</td>
<td>CK</td>
<td>1.22ab</td>
<td>0.98b</td>
</tr>
<tr>
<td></td>
<td>S</td>
<td>1.36a</td>
<td>1.13a</td>
</tr>
<tr>
<td></td>
<td>B</td>
<td>1.31a</td>
<td>0.63c</td>
</tr>
<tr>
<td></td>
<td>M</td>
<td>1.00b</td>
<td>1.00b</td>
</tr>
<tr>
<td>40–60</td>
<td>CK</td>
<td>0.85c</td>
<td>1.13b</td>
</tr>
<tr>
<td></td>
<td>S</td>
<td>1.08a</td>
<td>0.93c</td>
</tr>
<tr>
<td></td>
<td>B</td>
<td>0.96bc</td>
<td>1.58a</td>
</tr>
<tr>
<td></td>
<td>M</td>
<td>1.00ab</td>
<td>1.00bc</td>
</tr>
</tbody>
</table>

Different letters in each column indicate significant differences between different fertilizer applications ($P < 0.05$; Duncan’s test). M treatment was expressed as 1 and CK, S, B as a percentage of the M treatment. CK – conventional fertilization; S – straw incorporation; B – biogas slurry incorporation; M – manure incorporation; TN – total nitrogen; TOC – total organic carbon; MBN – microbial biomass nitrogen; MBC – microbial biomass carbon; UA – urease activity; IA – invertase activity; HA – hydrogen peroxidase activity.
Figures:

Figure 1. Dependency between soil content of available silicon and (A) soil pH; (B) the content of exchangeable aluminum; (C) the content of available phosphorus, and (D) content of available phosphorus in the soil and soil pH

Figure 1. Aggregate distribution at different depths. SF – secondary forest land; BL – bushland; AO – abandoned orchard land; GL – grassland; AF – abandoned farmland; FL – farmland
Figure 1. The daily mean temperature in 2014 and 2015

Figure 1. Pictures of biochar used in the field experiment
SELF ASSESSMENT
Self-assessment questions to be answered by the authors before submission of the manuscript:

1. Is the information to be published new, and thus worthy of publication?
2. Is novelty expressed in title and discussed properly in discussion?
3. Is the hypothesis sound and original?
4. Were the experiments well-designed and appropriate methods used?
5. Is the paper written with the essential clarity?
6. Has the English been validated by a native-speaker knowledgeable about the field?
7. Is the list of references comprehensive, and are all the references relevant?
8. Where appropriate, are the results statistically significant?
9. Are the titles and legends for tables and figures complete and self-explanatory?
10. Were the Instructions to Authors thoroughly followed?

Please do not submit the manuscript if any of the above questions have been answered in the negative. While something can be learned from most review processes, the reviewers cannot be expected to provide extensive help with corrections, or to educate the authors.