Dear reviewer,  
Welcome to the CAAS journals information site!  
Reviewers play a critical role in ensuring the quality and integrity of published research. By reviewing for the journals published by the Czech Academy of Agricultural Sciences (CAAS) you actively participate in the research community.  

Criteria for publication  
The criteria for selection for publication in CAAS journals:  
- Scientific excellence and importance that furthers the field, and improves or changes our understanding of it.  
- Originality: research articles should report novel work that has not been published elsewhere. Review articles should cover the latest developments in a specific area of research.  
- Potential interest for a wide spectrum of readers; findings should be put into a wide context and be understandable by readers who may not be familiar with the subject area.  
- Conforming to recognised standards of scientific procedure in terms of methodology and ethical standards (see our policy page).  

Review instructions  
Reviewers are asked to assess the paper and provide guidance to help Editors to make a decision on publication, and constructive feedback to authors on how to improve their manuscript. Attention should be paid to:  
- Writing style and appropriateness for a wide audience.  
- Scientific accuracy, including statistical analysis.  
- Whether the research methods are appropriate, and evidence is provided for the conclusions drawn.  
- Use of suitable illustrations, tables and supplementary material to illustrate results.  
- Appropriate length — each article should be of the shortest length required to contain all useful and relevant information.  
- Ethics — any ethical concerns should be included in the reviewer’s report.  
- Electronic supplementary material. Supplementary material should be reviewed in addition to the main text. Please note that the main article as published should stand on its own merit.  

Misconduct  
If you have any suspicion of misconduct please alert the Editorial Office as soon as possible. This can include fabrication of results, plagiarism, duplicate publication, incorrect authorship or any other area of concern.  

Submission of reviewer’s reports  
All reviews should include detailed comments for the authors, particularly when rejection or major revision is recommended. The reviewers submit the report via the online reviewer form. Your full review (including your name) will be seen by the Editor or handling Co-editor.  

Refereeing procedures  
Manuscripts are handled by the Editor or Co-editor responsible for the particular field of expertise. The manuscripts will be sent at least two or more independent reviewers. Authors are welcome to suggest suitable reviewers, which the Editors may consider.  

Decision options  
Reviewers are asked to recommend either acceptance (without changes), revisions (major or minor) or rejection. Revision indicates that a paper does not have major problems, and should be acceptable
with some further work. Rejection should be reserved for papers that have major problems with experimental design, interpretation or novelty, or if you have identified misconduct or ethical issues.

**Speed of reviewing**
The reviewers of the CAAS journals are asked to report back within 21 days of receiving the manuscript unless otherwise agreed with the Executive Editor. If reviewers are unable to report, it is requested that the Editorial Office is informed as soon as possible so that the assessment process is not delayed. Where reviewers find they are unable to review the assigned manuscript, the Editor welcomes suggestions of alternative reviewers competent to review it.

**Notification of decision**
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- The reviewers are included in a journal’s annual list of reviewers, y in the year’s first issue of the journal.
- The reviewers can apply for the discount on the Article publication charge (50%, valid one year after delivering the peer-review report)

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Please click on „choice site“ link

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Your peer review of the below mentioned manuscript for Research in Agricultural Engineering would be greatly appreciated. No. 14/2018-PSE

Title: Title of the manuscript ...

We would like to obtain your permission to send the manuscript to you.

Please go to the choice site and pick an option there. It is necessary to choose one of the options offered in the "choice site". The manuscript will be sent to your Reviewer's account.

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